



Shri Narayanrao Babasaheb Education Society's

# **SHRI VENKATESH MAHAVIDYAYALAYA, ICHALKARNJI**

(Affiliated to Shivaji University, Kolhapur) Govindrao  
High School Campus, Rajwada Chowk, Ichalkarnji ,  
PIN: 416 115, District: Kolhapur, State: Maharashtra

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## **MANAGEMENT & GOVERNANCE POLICY**

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**MANAGEMENT AND GOVERNANCE POLICY**

**Goals of Management and Governance Policy:**

- 1) To improve rapport and communication between all stakeholders and seek their active participation in managing the affairs of the college
- 2) To ensure active involvement of all faculty members in all scholarly activities contributing to students overall development
- 3) To streamline all curricular, co-curricular and extra-curricular activities in such a way that will gear up the students to take up the challenges of changing business world
- 4) To provide all necessary learning and support services to students to achieve their educational and career goals successfully
- 5) To ensure trust through transparent and participatory governance

**Management and Governance Policy of College:**

The college shall have the decentralized and participative management. The college shall delegate the authority and provide operational autonomy to the members of teaching and administrative staff with a view to enable them to contribute towards strategic, functional and operational levels, under the decentralized governance and participative management system.

In accordance with the rules laid down in Maharashtra Public Universities Act, 2016 and the provisions laid down in its Constitution of Shri. Narayanrao Babasaheb Education Society manages Shri Venkatesh Mahavidyalaya through decentralized governance system at four levels as follows.

**Parent Institution Level:**

Shri. Narayanrao Babasaheb Education Society (NBES)--the parent institution--shall have Governing Body as the apex body and Management to govern all of its educational branches. The management of NBES shall be headed by its President and shall have Chairman, Vice-Chairman, Treasurer and Honorary Secretary as other officer bearers, whose election procedure and tenure of office shall be determined in accordance with the provisions promulgated in its constitution and articles.

**Governing Body**

- There shall be representation of School Head Masters and College Principal in Governing Body but they shall not have voting right.
- Governing Body shall decide upon the overall working and development of all its educational branches.

**Management:**

- The management of NBES shall exercise its powers as enshrined in its constitution as far as they are complimentary and compatible to the provisions of Maharashtra Public Universities Act, 2016, but not in contradiction thereto under any circumstances

- All matters relating to intake capacity, faculty appointment, ICT and infrastructural augmentation, introduction of new programme/s and all other matters of academic nature and financials shall be dealt with in the meeting of management of NBES
- The management of NBES shall be accountable to Governing Body for all its decisions, actions and acts of commission and omission performed in governing its educational branches
- The management shall be responsible for governance and smooth functioning of all its educational branches
- There shall be separate bank account/s to be operated jointly by President of NBES and Principal of the college

**College Level:**

At college level there shall be following functionaries.

**College Development Committee (CDC):**

College Development Committee (CDC), erstwhile known as Local Management Committee (LMC), constituted as per the provisions laid down in Maharashtra Public Universities Act, 2016 adequately represented by Management, Faculty, Administrative Staff, Students and the experts in Academic, Industrial and Social fields, shall be the key committee through which all decisions relating to administrative, financial and academic matters shall be taken, as far as possible unanimously.

CDC shall meet at least twice in an academic year and its minutes shall be preserved by the college office

**Principal:**

Principal as the academic and administrative head of the college shall be responsible for good governance and smooth functioning of the college, whose powers, rights and duties shall be governed by the provisions of Maharashtra Public Universities Act, 2016 and the statutes made thereunder.

The principal shall take all decisions in the interest of the college in consultation with Management, Vice Principal and Head of Department, as far as possible

**Faculty Level:**

- The teacher having the more station seniority shall act as head of department (HoD) for the whole college. HoD qua Head of Examination and Evaluation Committee shall exercise the control over Home Examination, University Examination, Non-credit Examination, Mandatory Internal Evaluation and Continuous Internal Evaluation (CIE).
- Faculty members and administrative staff shall be given adequate representation on various Statutory Committees like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Purchase Committee, Library Advisory Committee, B.C. Cell, Internal Complaints Committee (ICC), Anti-Ragging Committee, Lead College Committee, Gymkhana, National Service Scheme (NSS), Grievance Redressal Cell and so on and so forth, whose role and scope of activities shall be governed by the rules applied thereto.

- The faculty members shall be entrusted with the responsibilities of various statutory, non-statutory committees, sub-committees and college clubs, which are associated with major disciplines.
- The rights, duties and responsibilities of college teachers shall be governed by the provisions of Maharashtra Public Universities Act, 2016, the statutes made thereunder by the competent authorities and Government Resolutions (GR) issued by funding authority from time to time. The rights, duties and responsibilities of administrative staff shall be governed by Standard Code and Government Resolutions (GR) issued by funding authority from time to time.
- It shall be the prime responsibility of all members of teaching and administrative staff to maintain discipline and professional protocol on college campus.
- Principal shall achieve the co-ordination between teaching and administrative staff and harmony amongst them.

**Students Level:**

- The students shall be given the adequate representation on Students Council as per the provisions of Maharashtra Public Universities Act, 2016, the rules made thereunder by Shivaji University and GR, if any, promulgated by Govt. of Maharashtra
- The students shall be given representation and position in statutory committees, wherever the provisions of the Acts applicable thereto so demands, and also in non-statutory committees and college associations/clubs
- The campus discipline shall be the prime responsibility of all students
- There shall be an Alumni Association, called *The Venkateshians*, which shall act as a registered independent entity